

## **Aoyama, Joyce**

---

**From:** Aoyama, Joyce  
**Sent:** Tuesday, October 29, 2013 4:43 PM  
**To:** Harrison, Carol  
**Cc:** Buza, Sharon  
**Subject:** In House Destruction Form for EPA 036a(1)(b)  
**Attachments:** In-House Records Destruction Form OEA 036a1b 10-29-13.docx

Hi Carol,

Here you go. My last form with you as the Records Coordinator.... I'll miss you!

Sharon,

You can use this as a template for your purchases that are from before 9/2010.

Please let me know if you have questions. Thanks!

Thank you,

Joyce Aoyama  
Regional Records Manager  
ASRC Primus Solutions  
U.S. EPA-Region 10, CON-078  
(206) 553-2595 voice; (206) 553-0714 fax